

# OSGATHORPE PARISH COUNCIL

**You are invited to the ANNUAL MEETING OF OSGATHORPE PARISH COUNCIL, which will be held on Tuesday 5th May 2020 via Webex (joining instructions below) at 7pm.**

The meeting agenda is set out below for formal and general items. If there are any pertinent issues please advise prior to the meeting in order that amendments may be made.

## **ANNUAL MEETING AGENDA**

- 1 Voting in of Chair and Vice Chair
- 2 Review of draft year end accounts
  - a. Section 1 – Annual Governance Statement
  - b. Section 2 – Accounting Statements for 2019/20
- 3 Annual review of risk assessment
- 4 Review of Standing Orders
  - a. Add a GDPR statement
  - b. Temp changes due to COVID 19

## **ALL MEMBERS OF THE PUBLIC ARE WELCOME**

*Join by phone*

*Tap to call in from a mobile device (attendees only)*

*020-7660-8149 United Kingdom Toll*

*Join from a video system or application*

*Dial 146244305@meetingsemea15.webex.com*

*You can also dial 62.109.219.4 and enter your meeting number.*

*Meeting information:*

*Meeting number (access code): 146 244 305*

*Meeting password: tuMt2Ge7uu8 (88682437 from phones and video systems)*

*Host key: 182522*

# OSGATHORPE PARISH COUNCIL

You are invited to a **MEETING OF OSGATHORPE PARISH COUNCIL**, which will be held on **Tuesday 5th May 2020** as a Webex at 7pm (following the Annual Meeting).

The meeting agenda is set out below for formal and general items. If there are any pertinent issues, please advise prior to the meeting in order that amendments may be made.

## Parish Council Meeting.

**Osgathorpe Parish Council operates in line with the Good Councillors Guide. Councillors will adhere to the code of conduct as set out in the Standing Orders (Ref: Point 9 Interests and Conduct).**

1. Apologies
2. Police Speaker
3. Neighbourhood Watch
  1. March Newsletter
4. Minutes of the previous meeting
5. Matters arising/Clerks progress report
  1. Update on Action log
  2. Clerks contract of employment & Job description
  3. Virtual meeting training
6. Financial Matters:
  1. Summary of Accounts
  2. Adopting Statement of Internal Controls
  3. VAT claim £307.91
  4. Year-end Bank Statements for signing
  5. NWLDC litter bin charge increase £2.88 to £2.96
  6. Special expenses Orchard Close
  7. Cheques / payments
    - a. Clerks half year salary £489.40
    - b. HMRC £326.40
    - c. Half year honorarium for D Summers £420.03
    - d. LRALC Fees £207.64
  8. Deposits – none
7. Planning Matters
  1. Planning responses in progress:
    - a. 20/00197/FUL Elms Farm
  2. Planning responses received: None
  3. Land opposite Vine House flooding
  4. Main Street building site
8. Correspondence
  1. Land Registry – Armetts Lane
  2. Annual Parish Newsletter
  3. Children's poetry competition
9. Cemetery Maintenance
  1. Memorial application Alan Pepper

2. Burial Mrs Elverson

10. Play Area

1. Closure
2. Contact for the Osgathorpe Grange Management Committee
3. Grass cutting
4. Overdue SUDs report

11. Highways and Footpaths

1. Dawson Road drains / jetting
2. Fallen hedge cleared along jitty footpath

12. Website & Village Voice

1. Covid-19 webpage

13. Other Village Items for Discussion

1. The Storey Arms (fixed item)
2. Neighbourhood plan event update
3. Biodiversity training update

14. Public participation (10 minutes)

1. HCT Update (fixed item)

15. Dates of next Meetings:

TBA

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