

**OSGATHORPE PARISH COUNCIL
MINUTES OF THE MEETING
HELD AS A WEBEX MEETING
TUESDAY 4th May 2021
19.00hrs**

Present:	<p>Cllr Martin Buczkiewicz (Chair) Cllr Jim Elson (Vice Chair) Cllr Mike Fairlamb Cllr Andrew Bate Cllr Jill Ella</p> <p>Mrs Clarke – Clerk to the Council</p>																																								
Also, in attendance:	Four members of the public																																								
Apologies:	Police Speaker																																								
Council Meeting:	<p>Due to an issue with WebEx the meeting started late at 20:00.</p> <p>Cllr Buczkiewicz opened the meeting with a reminder that the LRALC guidance is to hold this as a 'virtual' meeting. There will be breaks in this meeting for attendees to dial back in as the session automatically expires after each 50 mins period.</p>																																								
1/2021	<p>Police Speaker No update but dates for meetings have been sent to the Police.</p> <p>The Council have been made aware of an issue in Belton where nails are being put in tyres. There are no reports of this happening in Osgathorpe, but something villagers should be aware of.</p>																																								
2/2021	<p>Neighbourhood Watch</p> <p>Kevin Legg, the lead person for the Osgathorpe NHW scheme, was unable to make the meeting but asked that the following report is read out to Parish Councillors and villagers present at the meeting.</p> <p>Reported crime since last Parish Council (PC) meeting There have been 4 reported crimes (February & March) since the last PC meeting.</p> <p>February = 3 (Violence and Sexual offences) March = 1 (Burglary)</p> <p>The current position to the 31st March 2021 is shown in the table below. The April reported crimes figures will be published at the end of May 2021.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="8" style="text-align: left;">OSGATHORPE CRIME FIGURES TO 31/3/21</th> </tr> <tr> <th></th> <th>2021</th> <th>2020</th> <th>2019</th> <th>2018</th> <th>2017</th> <th>2016</th> <th>2015</th> </tr> </thead> <tbody> <tr> <td>Anti Social Behaviour</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>3</td> <td>7</td> <td>0</td> </tr> <tr> <td>Bike Theft</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Burglaries #</td> <td>1</td> <td>0</td> <td>6</td> <td>2</td> <td>6</td> <td>4</td> <td>7</td> </tr> </tbody> </table>	OSGATHORPE CRIME FIGURES TO 31/3/21									2021	2020	2019	2018	2017	2016	2015	Anti Social Behaviour	0	0	0	0	3	7	0	Bike Theft	0	1	0	0	0	0	0	Burglaries #	1	0	6	2	6	4	7
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Crime Damage & Arson	0	1	3	0	0	0	0
Other Crime	0	1	0	0	0	0	0
Theft	0	1	2	0	3	0	0
Vehicle Crime	0	2	1	0	2	1	2
Violence & Sexual offences	3	3	2	2	2	1	0
Total	4	9	14	4	16	13	9
# Burglaries include residential & commercial buildings							
Information							
Crime information is now circulated via the Osgathorpe NHW email list, Village Voice, Osgathorpe Facebook page and Osgathorpe Village email list.							

3/2021	Minutes of the Previous Meeting
	<p>Minute 152/2021 from the 9th March 2021 meeting has been queried by a parishioner as possibly not being a true or accurate representation of events, because as a resident of Jim Arnett Road he has not been engaged with or corresponded with regarding the transfer of the highway or the appointment of Roy Green. There was also a concern with the usage of the term 'land south side of Jim Arnett Road'.</p> <p>Mrs Clarke clarified that the Parish Council is in possession of the completed transfer agreement and had been notified of the transfer by its Solicitor. The document also lists the address of Roy Green Chartered Surveyors, whose representative Emma Bland has been party to email correspondence about the agreement. The use of the term 'Land on south side of Armetts Road' has historically been used by Chevin Homes and is the main entrance to the development, it is not a new entrance. The minute reference stands. Action Mrs Clarke to contact Mr Cawkwell to request the residents are updated with regard to the appointment of Roy Green Chartered Surveyors.</p> <p>Following this review of the minutes of the previous meeting Cllr Buczkiewicz proposed the minutes for the March PC meeting as a true and accurate representation. Seconded by Cllr Bate. Unanimously approved.</p>
4/2021	Matters Arising / Clerks progress report
	<p>Mrs Clarke gave an update on the actions within the current action log. The document will be updated and added to the website. ACTION Mrs Clarke.</p> <p>Following a review of dog waste bins around the village Cllr Buczkiewicz proposed an additional bin is located by the Sewage pumping station on Church Lane with the aim of improving the disposal of dog waste. Seconded by Cllr Ella. Unanimously agreed. Action Mrs Clarke to arrange purchase and emptying of the bin.</p> <p>Cllr Bate updated the Council with regard to minute ref 156/2021 from the 9th March meeting. LCC have jetted the gullies and drains, which has partially solved the draining issues on Dawson's Road. The work to increase the bore of the pipe exiting the headwall and the excavation of the ditch between this and Westmeadow Brook is still to be completed. Action Cllr Bate to follow up with LCC.</p>

5/2021	<p>Financial Matters</p>
	<p>Mrs Clarke gave a summary of the accounts, presenting bank reconciliations for all three accounts. The bank mandate is being processed by HSBC.</p> <p>Mrs Clarke updated the Council with NWLDC's increase in litter bin emptying charges. Cllr Buczkiewicz observed that the community charge element of the village council tax bill had reduced by 5.6%. The Council aims each year to keep cost down for the villagers.</p> <p>Cllr Buczkiewicz approved the cheques, Cllr Ella seconded, unanimously approved.</p> <ol style="list-style-type: none"> 1. Church Grant 20/21 £400 2. Clerks' half year salary £489.60 3. HMRC £326.40 4. D.Summers cemetery cutting £350 5. D.Summers play area grass cutting £100 <p>Deposits received:</p> <ol style="list-style-type: none"> 1. £590 reimbursement of legal fees from NWLDC
6 /2021	<p>Planning Matters</p>
	<ol style="list-style-type: none"> 1. Planning responses in progress: <ol style="list-style-type: none"> a. 21/00515/FUL 90 Main Street b. 21/00635/VCI Land opposite 29 Main St c. 20/00906/FUL Land on Breedon Lane 2. Planning responses received: <ol style="list-style-type: none"> a) 21/00158/VCI (land beside Telex) b) 21/00157/VCI (land beside Telex) c) 20/01908/VCU (The Warren) <p>The Chairman advised that the planning application for 90 Main Street, for the removal of hedge at the entrance to Orchard Close has been opposed by all residents of Orchard Close.</p> <p>A response opposing an aspect of the planning application for land adjacent to 29 Main St has been sent to NWLDC and LCC.</p> <p>The Parish Council is aware of a breach of the existing planning permission for land adjacent to 29 Main Street. Action Mrs Clarke to submit the Council's letter of complaint to NWLDC.</p> <p>Action Mrs Clarke to remove point 4 under Planning Matter's; Land South side of Jim Armetts Road, as this is now complete.</p>
7 /2021	<p>Correspondence</p>
	<p>The following correspondence was received and reviewed.</p> <p>The Council were advised of an Environmental Crime Training Session.</p> <p>LRALC Remote meeting update. Guidance is that in future meetings 'in person' should recommence. Due to renovation works in the Harley Hall the Council may have to find an alternative location for the July 2021 meeting. Mr Phillipson on behalf of HCT will endeavour to make the HH available and will notify the Council at least two weeks before</p>

	<p>the next meeting. Action Mrs Clarke to procure the appropriate PPE for the July meeting and carry out a pre meeting Covid 19 risk assessment.</p> <p>A resident requested that the flag be flown at the Church in memory of HRH Duke of Edinburgh.</p> <p>Protocols for meeting during the official period of mourning following the Death of HRH Duke of Edinburgh were circulated to the Council.</p> <p>Mrs Clarke provided our PCSO with the Play area address as requested.</p> <p>NWLDC have updated the Settlement Services & Facilities register for Osgathorpe PC.</p> <p>Environment Grants- The Council considered a grant to install solar lights at the telephone kiosk/ library, but this will not be carried forward.</p> <p>Broadband voucher query (add to item 13)</p> <p>Playing for Change information was circulated.</p>
8 /2021	Cemetery Maintenance
	<p>A personal request has been made to pre pay burial fees. Mrs Clarke has checked the procedures and will arrange the pre-payment with an agreement that any increases in costs that occur between prepayment and burial will be recovered. Proposed by Cllr Buczkiewicz seconded by Cllr Elson. Action Mrs Clarke</p> <p>A concern has been raised with regard to a headstone which has apparently sunk and may be posing a risk. Cllr Fairlamb will investigate and report back to the Council. Cllr Buczkiewicz will respond to the family concerned. Action Cllr Fairlamb & Buczkiewicz.</p>
9 /2021	Play area
	<p>A request to sell some land within the Play Area has been received by the Council. The Council was not agreeable to the request. This apart, there is a restrictive covenant which precludes such a sale. The resident has been made aware.</p> <p>The SUDs inspection reports are still outstanding. Roy Green, who represent the Osgathorpe Management Company, have been contacted and have said they are unaware of the requirement. They have reverted to Chevin Homes for clarification. Action Mrs Clarke to follow up with Roy Green.</p> <p>Cllr Ella is carrying out weekly checks and has no significant issues to report. Cllr Ella will purchase larger bin bags. Action Cllr Ella. There have been reports of dogs in the play area, a piece on respecting the area will be added to the next Village Voice. Action Cllr Buczkiewicz</p>
10 /2021	Highways and Footpaths
	<p>A resident has asked if it would it be possible to excavate the brook to expose the brick walls? No, the walls are not brick. No action will be taken.</p>

11 /2021	Website and Village Voice
	<p>Cllr Ella and Mrs Clarke presented the proposed new website and gave an overview of features and improvements on the current website. The proposed website is compliant with requirements and can be further developed to include more features, photographs and pages in the future.</p> <p>The Council agreed a 'soft launch' where the website could be tested by a section of residents for ease of use and accessibility. Action Mrs Clarke.</p> <p>Cllr Ella proposed the Council launch the website on 1st June 2021, Seconded by Cllr Buczkiewicz. Unanimously approved. Action Mrs Clarke</p>
12 /2021	Other Village Items for Discussion
	<p>The Storey Arms. The Parish Council has had no response to its letter to the Owner / Landlord. Dialogue with Blacks Business Brokers is ongoing as the Parish Council remains very interested in purchasing the Storey Arms at its open market price as a Public House.</p> <p>Allotments, no update.</p> <p>Broadband project. Cllr Bate has registered with the Community Fibre Partnership and confirmed that the fibre is to the cabinet at the top of Main Street. The next step is to gauge interest from villagers in obtaining a cost estimate for the installation of Fibre to the Premises connections. Cllr Bate suggests that through the village email circulation list we seek expressions of interest. After this Open Reach will provide a cost estimate. There is no obligation for anyone to proceed at the point in time. Action Cllr Bate to progress.</p>
13 /2021	Public Participation (10 mins)
	<p>HCT update. Work has started on the renovation of the house.</p> <p>The light over the Defibrillator at The Storey Arms keeps being turned off. Subject to the agreement of the owner Mr Sills has kindly offered to purchase and fit a solar light.</p> <p>Could the Heritage trail be linked to the website with QR codes on the notice boards? Mrs Clarke to look into.</p> <p>Could the new website landing page have a paragraph on where Osgathorpe is and some information about the area? Mrs Clarke to update.</p>
	Date of next meeting
	<p>6th July 2021 Harley Hall tbc 16th November 2021 11th January 2022 8th March 2022 3rd May 2022</p> <p>Send dates to the local PCSO and Cllr Rushton. Action Mrs Clarke.</p>
Signed by Chairman	
Date	