

**OSGATHORPE PARISH COUNCIL
MINUTES OF THE MEETING
HELD AT HARLEY HALL
TUESDAY 7th September 2021
19.00hrs**

Present:	<p>Cllr Martin Buczkiewicz (Chair) Cllr Mike Fairlamb Cllr Andrew Bate Cllr Jill Ella</p> <p>Mrs Clarke – Clerk to the Council</p>
Also, in attendance:	Three members of the public
Apologies:	<p>Police Speaker Cllr Jim Elson (Vice Chair)</p>
Council Meeting:	<p>A risk assessment was completed ahead of the meeting, due to the building work ongoing at Harley House and Covid-19 restrictions.</p> <p>NALC guidelines were followed in relation to Covid-19 restrictions.</p>
27/ 2021	Police Speaker - No update provided.
28 /2021	Neighbourhood Watch
	No updated provided.
29/2021	Minutes of the Previous Meeting
	Following this review of the Annual minutes and the minutes of the previous meeting Cllr Buczkiewicz proposed the minutes for the July PC meeting as a true and accurate representation. Seconded by Cllr Fairlamb. Unanimously approved.
30/2021	Matters Arising / Clerks progress report
	Mrs Clarke gave an update on the actions within the current action log. The document will be updated and added to the website. ACTION Mrs Clarke.
31/2021	Financial Matters
	<p>Mrs Clarke gave a summary of the accounts, presenting bank reconciliations for all three accounts. Current account £2,993.65 Reserve account £2,504.70 Play area account £8,909.20</p> <p>Mrs Clarke updated the council on the retirement of the internal auditor. The Cllrs requested Mrs Clarke obtain 2 quotes, one from LRALC for the next meeting. Action Mrs Clarke.</p>

	<p>Cllr Buczkiewicz approved the cheques, Cllr Fairlamb seconded, unanimously approved.</p> <ol style="list-style-type: none"> 1. Cheques / payments <ol style="list-style-type: none"> a. Clerks' half year salary £489.60 b. HMRC £326.40 c. D.Summers cemetery half year £350 + £99.26 petrol d. Zurich £413.92 e. 2Commune website hosting & email £372 f. D.Summers half year £100 (Play area account) 2. Deposits. <ol style="list-style-type: none"> a. Pre- paid Burial fees £230 b. Orchard close NWLDC £416.23 <p>Cllr Bate has been contacted by the administrator for the hire of Harley Hall who wishes to invoice the Parish Council for the July and September committee meetings. Action Cllr Bate to request invoices for the July and September meetings.</p>
32 /2021	Planning Matters
	<ol style="list-style-type: none"> 1. Planning responses in progress: <ol style="list-style-type: none"> a) 21/01334/FUL Orchard House 2 Main Street b) 21/01147/TPO 69 Main Street <p>The PC strongly objected to the Orchard House planning application, specifically the proposed garage.</p> 2. Planning responses received: <ol style="list-style-type: none"> a) 21/01057/LBC Harley House b) 21/01147/TPO 69 Main Street <p>The Main Street development (Planning permission reference 19/00984/REM) continues to cause issues for local residents. Cllr Buczkiewicz has submitted a complaint regarding parking on the grass. Cllr Buczkiewicz read a response from NWLDC in regard to the affordable housing on the development.</p>
33 /2021	Correspondence
	<p>The following correspondence was received and reviewed.</p> <ol style="list-style-type: none"> 1. Free wildlife training with Leicestershire and Rutland Wildlife Trust 2. NWLDC Summer holiday programme 3. Poppy art work proposal
34 /2021	Cemetery Maintenance
	<p>Cllr Fairlamb updated the Council on the condition of pathways, trees and gardens. Nothing to raise as a concern as the cemetery looks well presented.</p>
35/2021	Play area
	<p>Cllr Ella updated the Council on the condition of the Play area, no issues to raise. The hedge will need trimming at the appropriate time. Action Cllr Elson.</p>

	<p>Cllr Ella and a local resident have been litter picking the play area.</p> <p>The SUDs inspections are still outstanding and there has been no further communication from Roy Green. Action Mrs Clarke to follow up with Grace Marsh (Crane and Walton). Cllr Buczkiewicz provided the Council with the original SUDs inspection procedure from 2017.</p>
36 /2021	Highways and Footpaths
	<p>Litter picking equipment is available from Cllr Buczkiewicz.</p> <p>Mrs Clarke gave an update on progress from the recent highways report. The Grace Dieu sign is at the junction with Church Lane and will be re-reported. Action Mrs Clarke.</p> <p>Cllr Bate reported that since the last meeting there have been temp. traffic lights at Church Lane and the County Council has flushed two gullies^[a1].</p>
37 /2021	Website and Village Voice
	<p>Samuel Stuart local history has been added to the website.</p> <p>Village Voice circulated, thanks to Mark Robertson for editing and Cllr Fairlamb for printing.</p> <p>Thanks to Mr Sils for putting the flag up on Merchant Navy Day.</p> <p>Thanks to everyone who helps to keep the village well maintained by trimming hedges and verges.</p> <p>Cllr Buczkiewicz updated the Council on the Heritage Trail and the plan to kick start this initiative in the coming months.</p>
38 /2021	Other Village Items for Discussion
	<p>The Storey Arms. The most recent offer submitted to Blacks has been declined by the Landlord, but the door remains open for a refinement of the offer.</p> <p>Cllr Buczkiewicz has been in touch with NWLDC and they are in dialogue with the Landlord about reopening.</p> <p>Allotments, no update but one is expected by 8th September.</p> <p>Broadband project. Cllr Bate updated the Council on the current position and is planning a letter to the local MP. Open Reach has no plans to upgrade the village to Fibre to the Premises and there is no other provider.</p> <p>Flood risk management. LCC is the Lead Local Flood Authority and not the Environment Agency. Action Cllr Bate to follow up with Cllr Rushton.</p> <p>The trees along the brook, which form part of Orchard House garden, are overgrown and may cause an issue with the brook. Action Mrs Clarke to report to LCC</p> <p>The trees adjacent to the Main Street bridge are pushing against the wall, Cllr Bate to inspect.</p>

	Belton Parish Clerk made the Council aware of Travellers on the land by the Grace Dieu Priory ruins. The Police moved them on.
39 /2021	Public Participation (10 mins)
	<p>HCT update. Work is nearing completion.</p> <p>Mr Marshall informed the Council that the batteries in the Defib by Harley Hall will need changing in December 2021. Action Cllr Fairlamb.</p> <p>Mr Phillipson again raised the concern that the village has not had the benefit of the £95k element of the Dawson's Road Section 106 Parish Council Contribution for the last 6 years. Cllr Buczkiewicz maintained that the Council remain optimistic about progressing The Storey Arms.</p> <p>A resident raised with Cllr Ella a concern that the large trees on land that is along the bend on Dawson's Road are overhanging and becoming dangerous. Action Mrs Clarke to report to LCC Highways.</p>
	Date of next meeting
	<p>16th November 2021 HH tbc 11th January 2022 8th March 2022 3rd May 2022</p>
Signed by	
Chairman	
Date	