

OSGATHORPE PARISH COUNCIL MINUTES OF THE MEETING HELD AT THE HARLEY HALL TUESDAY 3rd May 2022

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| Present: | <p>Cllr Martin Buczkiewicz (Chair) Cllr Jim Elson (Vice chair) Cllr Jill Ella Cllr Andrew Bate Cllr Mike Fairlamb</p> <p>Clerk to the Council - vacancy</p> |
| Also, in attendance: | Three members of the public and two Police Speakers |
| Council Meeting: 06/2022 | Apologies: None |
| 07/2022 | <p>Police Speaker:</p> <p>PCSO Nicola Russell attended and introduced her colleague PC Steve Harrison. Cllr Buczkiewicz welcomed the officers to the meeting.</p> <p>PC Harrison stated that Osgathorpe was very safe village and there was no reported crime. Not even an ASB for antisocial behaviour.</p> <p>Cllr Buczkiewicz enquired why in the past crimes have been included on the website for sex and violent crimes taking place in the village and could we gain a better understanding of the crime categories used. The officers explained that to standardise reporting across police forces crimes of this nature are known as Section 5 Disorders and this category covers a wide spectrum of offences including common assault, swearing and many minor offences. The website is likely to be highlighting incidents of this nature rather than sex and violence.</p> <p>The officers advised that two new PCSOs had joined the beat PCSO Patrick MacDonald and PCSO Giorgina Gadsby.</p> <p>The officers also advised that they were aware of the Open Gardens event in the village on 18th/19th of June and that they may be available to attend.</p> |
| 08/2022 | <p>Neighbourhood Watch:</p> <p>Kevin Legg, the lead person for the Osgathorpe NHW scheme, was unavailable to attend the meeting.</p> <p>There has been no recorded crime in the village during January or February this year.</p> |

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| <p>09/2022</p> | <p>Minutes of the Previous Meeting:</p> <p>After reviewing the minutes of the previous meeting for accuracy and being a true reflection of the meeting, Cllr Buczkiewicz proposed the minutes as a true and accurate representation of the meeting, seconded by Cllr Elson. Unanimously approved.</p> |
| <p>10/2022</p> | <p>Matters Arising/Clerks Progress Report:</p> <p>Update on Action Log</p> <p>Cllr Buczkiewicz provided an update on actions from the previous minutes and Action Log. Many of the actions had been completed and the Action Log will be updated to reflect this progress. Action Cllr Fairlamb</p> |
| <p>11/2022</p> | <p>Financial Matters:</p> <p>1. Summary of Accounts and bank fees.</p> <p>Current Account balance of £2,929 Reserve Account balance of £2,505 Playground Account balance of £8,568 Total closing balance of £14,132</p> <p>Cllr Buczkiewicz advised that we have been unclear how to gain access to the reserve account and could only see the balance figure. Cllr Buczkiewicz would ask Lisa Clarke about it. Action Cllr Buczkiewicz</p> <p>2. Internal audit update</p> <p>The accounts had passed the internal audit with minor recommendations being made including:-</p> <ul style="list-style-type: none"> • Complaints procedure - adopt a procedure that could be linked to the Borough Council • Register of interests is linked to the Borough Council • Date the Agenda to ensure the three clear days is evidenced • The PC should consider moving to online banking <p>Cllr Buczkiewicz will discuss these recommendations with Lisa Clarke. Action Cllr Buczkiewicz</p> <p>3. NWLDC increase bin empty charges</p> <p>Cllr Buczkiewicz advised that NWLDC had increased their bin emptying charges by 4% to £3.16/emptying/bin from April 2022.</p> <p>Cllr Bate enquired how we knew how often the bins are emptied particularly with the dog bin by the bridge regularly becoming full ? Cllr Buczkiewicz would ask Lisa Clarke about it. Action Cllr Buczkiewicz</p> |

4. Condition of the mower

Cllr Buczkiewicz shared details of a maintenance report that had been prepared when the mower was serviced. There were numerous faults observed including some ineffective safety features. He also advised that a replacement mower would cost approximately £3150. Cllr Bate queried whether, in light of this, we should allow the mower to be used and the conclusion drawn was that we should cease using the mower. Alternative options suggested were:-

- Put the grass cutting out to tender until we get a replacement.
- Ask the person who cuts the grass, and already uses their own mower for sections of it, whether they are prepared to use their own mower in the short term with consideration for wear and tear.
- Find out the value of the existing mower and cost/timescale of finding a replacement.
- Keep a record of how many times a year the grass is cut
- Enquire whether there is a suitable contractor in the village who can help in the short term.
- Include an item on the July agenda for funding a replacement.

Cllr Buczkiewicz would ask Derek and Nick about the above to see what our best option is. **Action Cllr Buczkiewicz**

5. Community library kiosk repaint costs

Cllr Buczkiewicz advised that Roy Knowles has been asked for a quote for this work but has yet to submit one. An item will be included on the July agenda.

6. Cheques/Payments

A number of cheques were agreed: proposed by Cllr Buczkiewicz, seconded by Cllr Elson, approved unanimously.

- a) D. Summers ground maintenance £350
- b) Hire of Harley Hall May £25
- c) LRALC audit fees £180
- d) LRALC membership £222.76
- e) Leaving gift for Clerk £50
- f) Repair to notice board £45
- g) Hire of Harley Hall for OHG £50

Deposits

- a) Memorial fees £150

12/2022

Planning Matters:

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| | <ol style="list-style-type: none"> 1. Planning responses sent: <ol style="list-style-type: none"> a. 22/00352/FUL Ashby Road Thringstone b. 22/00063/REM Elms Farm c. 22/00505/CLE Hillcrest House Dodgeford Ln d. 22/00563/FUL 32 Main Street extension 2. Planning responses received: <ol style="list-style-type: none"> a. 21/00635/VCI Land adjacent to 29 Main Street b. 22/00352/FUL Ashby Road Thringstone c. 21/02030/FUL The Warren 3. Land opposite Vine House Cllr Bate reported that the Planners had visited the site and accepted that the profile of the land has been altered. This is acceptable to them whilst the dwelling is being constructed provided it is returned to the original profiles upon completion of the building works. 4. Main Street development ongoing complaints Cllr Buczkiewicz advised that this can be removed from future agenda items and there is nothing to be reported to this meeting because the development is now complete. 5. Village Design Statement Cllr Bate advised that we need this statement but also need the time to compile it which we have not been able to find to date. An item will be included on the July agenda |
| <p>13/2022</p> | <p>Correspondence:</p> <p>Cllr Buczkiewicz shared details of all correspondence received</p> <ol style="list-style-type: none"> 1. Voluntary Action Leicestershire – received, no action 2. Covid commemoration 2022 initiative – tree planted 3. Model Code of Conduct – All Cllrs to review and agenda item for July 4. LCC Public Realm Guidance Note – received, no action 5. Leicestershire Enhanced Partnership Plan and Scheme (Bus Services) Noted that on their website under bus services they are able to change their service. 6. Safeguarding Policy The council are required to have a safeguarding policy to be able to receive a Platinum Jubilee grant from NWLDC. Cllr Buczkiewicz advised that a policy |

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| | <p>has been drafted, revised and circulated. A nominated person is required for the council but that individual does not need to be DBS checked. Cllr Ella to carry out a final review of the policy. Action Cllr Ella</p> <p>Cllr Buczkiewicz proposed that the Safeguarding Policy circulated be accepted but that we review the policy in the July meeting, seconded by Cllr Elson. Unanimously approved.</p> <p>Richard Randle bench in Churchyard</p> <p>Cllr Buczkiewicz advised of a proposal for a bench in the Churchyard and, although the Church will decide an appropriate action, we should consider and vote on the proposal to expedite matters rather than wait for the July meeting, seconded by Cllr Bate. Unanimously approved.</p> |
| <p>14/2022</p> | <p>Cemetery Maintenance:</p> <p>Cllr Buczkiewicz advised of four applications for memorials having been received.</p> <ol style="list-style-type: none"> 1. Memorial application Benda Guy was approved outwith the meeting. 2. Memorial application (x3) Allard were approved outwith the meeting. 3. Memorial application John Booton <p>Proposed by Cllr Buczkiewicz, seconded by Cllr Ella. Unanimously approved.</p> <ol style="list-style-type: none"> 4. Memorial application Dorrel Stock <p>Proposed by Cllr Buczkiewicz, seconded by Cllr Bate. Unanimously approved.</p> <p>Cllr Fairlamb advised that the cemetery is being well maintained.</p> |
| <p>15/2022</p> | <p>Play Area:</p> <ol style="list-style-type: none"> 1. Wickstead annual inspection <p>Cllr Ella advised that the annual inspection has been organised and will be carried out in the near future</p> <ol style="list-style-type: none"> 2. Commemorative Cherry Tree <p>The recently planted tree will start to suffer due to not being watered in this recent dry spell of weather. Cllr Ella to ask the resident immediately adjacent to the play area if they would be willing to water it ? Action Cllr Ella</p> <ol style="list-style-type: none"> 3. Monkey climbing wall <p>Cllr Bate proposed that we do not take up the offer, seconded by Cllr Buczkiewicz. Unanimously approved.</p> |

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| <p>16/2022</p> | <p>Highways and Footpaths:</p> <ol style="list-style-type: none"> 1. Commemorative Bench <p>Cllr Buczkiewicz advised that we had accepted the tree and advised NWLDC that we would not now wish to receive a bench.</p> <ol style="list-style-type: none"> 2. Dog Waste Bins <p>Already included on the Action Log.</p> <ol style="list-style-type: none"> 3. Tree Stump Removal <p>Already included on the Action log</p> <ol style="list-style-type: none"> 4. Temporary Road Closure 14th May, Talbot Street Whitwick <p>Details have been included on the website</p> <ol style="list-style-type: none"> 5. Temporary Road Closure 4th May, Dodgeford Lane <p>Details have been included on the website</p> |
| <p>17/2022</p> | <p>Website and Village Voice:</p> <ol style="list-style-type: none"> 1. Countryside Code has been added to the website 2. Energy rebate scheme information has been added to the website 3. The Village Voice has been produced and Cllr Buczkiewicz thanked Cllr Ella and her daughter, Henry Buss and Julie Buczkiewicz for distributing it. |
| <p>18/2022</p> | <p>Other Village Items for Discussion:</p> <ol style="list-style-type: none"> 1. The Storey Arms (fixed item) and letter to NWLDC <p>Cllr Bate advised that we had written a letter of complaint to NWLDC in December 2021 and have yet to receive their response. He further advised that we have written again as a Parish Council, and as individuals, and are have yet to receive responses to these further letters. Cllr Bate proposed that we contact the Ombudsman, seconded by Cllr Elson. Unanimously approved.</p> <p>Cllr Buczkiewicz advised that the Church wish to use the Church on occasion for a pop up pub.</p> <ol style="list-style-type: none"> 2. Allotments – Property Services update. <p>Cllr Buczkiewicz reported no contact or progress</p> <ol style="list-style-type: none"> 3. Broadband Project |

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| | <p>Cllr Bate advised that he had written to A. Bridgen MP and received a response advising that he would secure some information on the project from Parliament. A. Bridgen MP has yet to provide any information so Cllr Bate will write a reminder. Action Cllr Bate</p> <p>4. Harley Hall Usage by PC</p> <p>There has been no update from the Harley Trust on progress with the Harley Hall and he will contact the Trust for an update on the decoration of the Hall and transfer to the PC. Action Cllr Buczkiewicz</p> <p>5. Osgathorpe Heritage trail funding and Risk Assessment</p> <p>Cllr Buczkiewicz and Brian Sills gave an update on progress with the Heritage Trail. Four notice boards have been designed and are nearing completion. They will be available for the Open Gardens and the current proposal for locations for the boards are by the canal, by the stone at the foot of Snarrows Road, by Harley Hall and on Dawsons Road.</p> <p>A website is proposed and the group will open a bank account and apply for grants to help fund activities.</p> <p>Cllr Buczkiewicz proposed to cover £50 hire of Harley Hall and including the assets within the PC public liability insurance. Cllr Bate further proposed the inclusion of a cashflow statement at each future meeting as a useful tracker of our annual expenditure, seconding the total proposal. Unanimously approved.</p> <p>6. Platinum children's party NWLDC grant</p> <p>A grant of £250 has been applied for to assist with the Jubilee celebrations planned for June. £280 is required in total to enable a celebration party and to provide a commemorative medal for the children of the village. Cllr Buczkiewicz proposed, Cllr Bate seconded. Unanimously approved.</p> |
| 19/2022 | <p>Public Participation:</p> |
| | <p>1. HCT (fixed Item) Cllr Buczkiewicz gave an update.</p> <ul style="list-style-type: none"> • The trust has approximately £11.3M in their accounts • Interest accrued may be used for clergy widows, funding for schools in the area, and educational grants for students (means tested) <p>Cllr Buczkiewicz will ask Lisa Clarke to include a link to the Trust on the website for general interest in the Trust and to assist any students wishing to apply for a grant. Three educational grants have recently been awarded. Action Cllr Buczkiewicz</p> <p>Public Participation (10mins).</p> <p>A member of the public advised that there are two planning applications for 32 Main Street. One to return the dwelling to be two semi-detached houses and one to keep the dwelling as a single property. The latter was filed on 14th April 2022 and having reviewed the application he was able to advise that</p> |

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| | <p>some notice had been taken of the comments made on the original application.</p> <p>The suggestion was made that we may be able to reinstall essential safety equipment on the mower and may be able to offer the mower for continued use. Cllr Buczkiewicz to include this suggestion on the list of actions regarding the mower in 11/2022</p> |
| 20/2022 | <p>Dates of next meeting, start 7pm:</p> <p>5th July 2022 6th September 2022 8th November 2022 10 January 2023 7th March 2023 2nd May 2023</p> |
| <p>Signed by the Chairperson</p> <p>Date</p> | |

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