

OSGATHORPE PARISH COUNCIL MINUTES OF THE MEETING HELD AT THE HARLEY HALL TUESDAY 15th November 2022

Present:	<p>Cllr Martin Buczkiewicz (Chair) Cllr Jim Elson (Vice chair) Cllr Andrew Bate Cllr Jill Ella Cllr Mike Fairlamb</p> <p>Clerk Sian Sheldon</p>
Also, in attendance:	Four members of the public
Council Meeting: 51/2022	<p>Police Speaker:</p> <p>PCSO James and PCSO Nicole Russell both attended and gave us an update. The only thing that they were aware of was the activists the other month around Dodgeford Lane.</p>
52/2022	<p>Neighbourhood Watch:</p> <p>No reported crimes Sep/Oct and so far in November.</p>
53/2022	<p>Minutes of the Previous Meeting:</p> <p>After reviewing the minutes of the previous meeting for accuracy and being a true reflection of the meeting, Cllr Buczkiewicz proposed the minutes as a true and accurate representation of the meeting, seconded by Cllr Elson. Voting unanimous</p>
54/2022	<p>Matters Arising/Clerks Progress Report:</p> <p>Update on Action Log</p> <ol style="list-style-type: none"> 1. Cllr Buczkiewicz provided an update on actions from the previous minutes and Action Log. Many of the actions had been completed and the Action Log will be updated to reflect this progress. Action Clerk 2. The Clerk is still in the process of looking into the idea of merging the PC accounts. This needs to be looked into as there may be an issue with the auditors. Also the Clerk has suggested to move the accounts to a cheaper bank as the charging fees for HSBC have increased significantly. This will also be looked into. Action Clerk and Cllr Buczkiewicz

	<p>3. Cllr Fairlamb proposed that the PC look at the Standing Orders. Cllr Bate suggested a draft plan to be written so that this can be looked into for the next meeting. Action Cllr Fairlamb and Cllr Bate.</p>
<p>55/2022</p>	<p>Financial Matters:</p> <p>1. Summary of Accounts and bank fees;</p> <p>Current Account balance of £4,035.52 Reserve Account balance of £2,504.58 Playground Account balance of £8,114.70 Total closing balance of £14,654.80</p> <p>2. Cheques/payments; A) DSummers £35.29 B) DMarshall £43.20 C) SSheldon £80.28 D) HH £75 E) Poppies £60</p> <p>Proposed by Cllr Buczkiewicz, seconded by Cllr Fairlamb. Voting unanimous.</p> <p>3. No deposits apart from the precept in September. Cllr Fairlamb to chase a £30 payment from a Mr Washington. Action Cllr Fairlamb</p> <p>4. Cllr Buczkiewicz has looked into the current fees for the internal Audit. This information was passed to the Clerk in preparation for the up-and-coming precept.</p> <p>5. The clerk discussed with the councillors about the up-and-coming precept. It was discussed that they need to make sure that no public money is being held back and therefore they need to plan accordingly when setting the precept for next year. All councillors have until the 30th November to send any suggestions of purchases/running for the Village. The Clerk will take this into account when setting the precept. Action Clerk and Cllr Buczkiewicz</p>
<p>56/2022</p>	<p>Planning Matters:</p> <p>1. Planning responses in progress: a. 22/01572/CLP Greenhouse 4 Main Street b. 22/01534/FUL Hillcrest Dodgeford Lane c. 22/01611/FUL The Warren- Cllr Bate to write up a response for this to planning. Action Cllr Bate</p>
<p>57/2022</p>	<p>Correspondence:</p> <p>1. National highway survey; Cllr Buczkiewicz has completed this.</p> <p>2. HS2 service area- 4th October; This was briefly mentioned. No one can find the paperwork for this. Action the Clerk to look into this</p>

	<ol style="list-style-type: none"> 3. Shire environment grant round 2- 28th Oct; Cllr Buczkiewicz advised that criteria were not applicable for the PC. 4. Tree Scheme opens; This is now on the website for villagers to get more information. 5. NWLDC/PC Joint Charter; Cllr Buczkiewicz had the paperwork to present to all the councillors to agree to the terms of the Joint Charter. Proposed by Cllr Buczkiewicz, seconded by Cllr Bate. Voting unanimous. 6. Poppies; Thankyou to Jim Elson, James Emerson and Kevin Atkins for putting the poppies around the Village. 7. Thank you from NWLC; Allison Thomas sent an email saying thank you to all Councillors for their contribution in marking the Queens death. 8. Boots and Flu vaccinations available to all OAPs. 9. Dog Fouling; Cllr Buczkiewicz to obtain a letter for each household. Action Cllr Buczkiewicz 10. War heroes- green plaque; Cllr Buczkiewicz to pursue this for Sgt. Sam Smith. Action Cllr Buczkiewicz 11. The silver birch tree on Main Street; Cllr Buczkiewicz to pursue. Action Cllr Buczkiewicz 12. Be aware of Spam emails. The Clerk has had a few so to be vigilant.
<p>58/2022</p>	<p>Cemetery Maintenance:</p> <ol style="list-style-type: none"> 1. Green Bin update; The PC have been told by a Lily Walker at NWLC that this bin will be emptied. Cllr Buczkiewicz to keep an eye on this. Action Cllr Buczkiewicz 2. Amendments of headstone costs; The PC discussed a review of the pricing for headstones in the cemetery. Action Cllr Fairlamb to look into and suggest costings. 3. Standing orders review/amend- Again PC discussed this with regards to the cemetery. Action Cllr Fairlamb to look into and also to look into the missing £30 payment.
<p>59/2022</p>	<p>Play Area:</p> <ol style="list-style-type: none"> 1. Wickstead annual inspection; Parts of the play area are needing some minor maintenance. The 5 year warranty has run out. Action Cllr Ella to see who we can get to maintain the play area equipment at a lower cost. 2. General update; The Play area will get a monthly check now that it is coming into the winter months. With regards to the grass cutting, Cllr Ella was going to liaise with Derek to arrange when this can be done. Making up a timetable so that we can better plan for when the work will be carried out. There was a brief discussion about the bin, it isn't being emptied and there is no lid on it. A proposal was made to purchase a

	<p>new bin for outside the play area. Action Cllr J Ella and Cllr Buczkiewicz.</p>
60/2022	<p>Highways and Footpaths:</p> <p>1. LCC 25k update; After looking into the this the PC felt that the village would not benefit from part of this funding so decided to leave it for now. Proposed by Cllr Buczkiewicz, seconded by Cllr Bate. Voting unanimous.</p>
61/2022	<p>Website and Village Voice:</p> <p>1. General update about webpage; Cllr J Ella and the Clerk have been working together in updating the webpage. This still is a work in progress. The risk assessments for the Village needs to be added as well as some of the minutes previous to the current Clerk need to be added to the webpage. Action J Ella and the Clerk.</p> <p>2. Public sending in images for the Village website; This will be featured in the next Village voice.</p>
62/2022	<p>Village Heritage group update:</p> <p>Cllr Buczkiewicz has been in talks with a Martin Stapley regarding the £500 grant that they have applied for from NWLDC. This will be used to set up the webpage for the Heritage group and also used towards developing the trail around the Village.</p>
63/2022	<p>Other Village items for discussion:</p> <ol style="list-style-type: none"> 1. Storey Arms (fixed item) <ol style="list-style-type: none"> a) 106 complaint response; This has been received and PC awaiting further action. b) Valuation; A desk top valuation to be undertaken. c) Bid to buy; An offer will be made based upon the valuation. d) Ombudsman; The letter went out last week and the PC are awaiting a response. 2. Vagrant in churchyard; The individual has now moved on. PC to keep an eye on the Churchyard in case they return. 3. Defibs update; Thank you to David who has replaced the batteries. 4. HH update; Cllr Buczkiewicz to speak with Pamela and Paul Hackwood about the use of the hall moving forward. Action Cllr Buczkiewicz 5. Issues with main Street flats update; On going issues, Action Cllr Buczkiewicz to keep liaising with housing officer.

64/2022	Public participation (10 minutes) 1. HCT (fixed Item) Cllr Buczkiewicz gave an update.
65/2022	Dates of next meeting, start 7pm: 10th January 2023 7 th March 2023 9 th May 2023
Signed by the Chairperson Date	

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