

OSGATHORPE PARISH COUNCIL

7th November 2023

Dear Councillor

NOTICE OF MEETING – OSGATHORPE PARISH COUNCIL

I hereby give notice that the next meeting of the Parish Council will be held on Tuesday 14th November 2023, at 7pm in the Harley Hall, Church Lane, Osgathorpe.

All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend. Public participation is welcomed under agenda items numbered 74/23-24 and 102/23-24.

Yours sincerely

Melanie Mitchell
Parish Clerk

103/23-24	Apologies To receive any apologies for absence
104/23-24	Public participation (1) Members of the public may make representations in respect of business on this agenda, with the objective of assisting Councillors in their decision making.
105/23-24	Declarations of interest To receive any Declarations of Interest in accordance with the Code of Conduct
106/23-24	Requests for Dispensation To receive any requests for dispensations in line with the Code of Conduct
107/23-24	Police To receive a verbal update on police and crime in & around Osgathorpe
109/23-24	Minutes of previous Parish Council Meeting To confirm the Minutes of the Parish Council Meeting held on 12 th September 2023 are a true and accurate record of the meeting
109/23-24	Neighbourhood Watch To confirm new neighbourhood watch coordinator
	Financial Matters
110/23-24	Summary of Accounts
111/23-24	Revisions to bank accounts - Verbal update on progress with move to internet banking.
	Cheques / Payments
112/23-24	Resolution that the following payments be made/approved:
(a)	Retrospective approval - Payment to Roy Knowles £500 (Cheque no. 100844) for repainting of telephone box
(b)	Receive and note - Payment to George Phillipson £21 (cheque no. 100845) for licence for social evening held on 23 rd September 2023.
(c)	Hire of Harley Hall on 14 th November- £25 (cheque no.100846). E. A Scotney
(d)	Clerk's salary & HMRC Tax – total £800 (chq no. 100847 and chq no. 100848)
(e)	Councillor training (Cllr Dodson) to LRALC Ltd - £50 (chq no. 100849)
(f)	Printing costs for village Voice £29.52 to A Bates (chq no. 100850)

113/23-25	Correspondence Received
(a)	Email from Robert McGlynn re. Parish Council arranging for trees and hedges to be cut on the Green, Orchard Close
(b)	Email from Ian Stone re. damage to wall and street sign on Orchard by Close school bus. Also, enquiring about claiming for petrol purchased for mower
	Planning Matters
114/23-24	New consultations received from NWLDC:
(a)	None received
115/23-24	Planning applications in process of being determined by NWLDC for which consultation response has been provided by the Parish Council
(a)	23/01063/FUL – Storey Arms, 41 Main Street change of use of public house to one dwelling – Refused
(b)	23/01221/AGP – Cinder Hill Farm, Ashby Road – Erection of polytunnel - granted
	Other Planning Matters
116/23-24	Update on application 22/01611/FUL - The Warren, 6 Chapel Lane. Valid appeal lodged
	Cemetery
117/23-24	Update – to receive a verbal update from the Parish Clerk following visit to cemetery
118/23-24	Mole issue – to decide the best approach to eradicate moles. Quote obtained for £100 from Andy Dennis (The Mole Man).
	Play Area
119/23-24	Signage – Received quote for £75. £15 more than estimated. Can we proceed?
	Resolution to review and agree draft risk assessment for ride on mower
	Highways & Footpaths
120/23-24	Severn Trent, new pipeline – Receive verbal update
121/23-24	Meeting with LCC Footpath Officer re village footpaths – verbal update
122/23-24	Meeting with LCC Footpath Officer re. former bridge over Westmeadow Brook – verbal update
123/23-24	Snarrows Lane email exchange with LCC re road condition – verbal update
(a)	Notice of temporary traffic regulation order – Snarrows Road, Osgathorpe – two weeks commencing 7 th November 2023.
(b)	Advanced notice of temporary traffic regulation order – Church Lane, Osgathorpe – two weeks commencing 8 th January 2024.
(c)	Advanced notice of temporary traffic regulation order – Snarrows Road, Osgathorpe, 15 metres south of Main Street – not part of pipeline works. 23 rd January 2024 for 3 days
124/23-24	Website & Technology a. Update on hard drive for backing up b. Consider appointing an administrator for village Facebook page
125/23-24	Village Voice Resolution for Parish Council to meet publishing costs of Village Voice
126/23-24	UK-SPF Community Grant – spent £42 to date. Circa £3000 yet to be spent
127/23-24	Harley Trust Verbal update from Councillor Bate, representative on behalf of Parish Council
	Storey Arms Update and resolution for Parish Council to have representatives on OCPL
128/23-24	Policy Updates To receive and adopt new policies: Standing Orders and Financial Regulations, both adapted from NALC model standing orders & Financial Regulations
129/23-24	Orchard Close Parish Council land; uses and costs
130/23-24	Circular Village route To receive and note verbal update from Councillor Dodson regarding the proposed circular village walk

131/23-24	Footpath monitoring To discuss and agree the potential formation of a footpath monitoring group, possibly in the formation of a sub group or committee
132/23-24	Parish Council Meeting start time To consider moving the Parish Council Meeting start time to 7.30pm
133/23-24	Defibrillators a. Portfolio lead b. Defib training – when and who
134/23-24	Communication/broadband – Full fibre verbal update
135/23-24	Flooding – verbal updates on following:
	a. Tree partially blocking Westmeadow Brook/Blythe Land
	b. 20 th October 2023 – lessons learned and suggested actions
	c. Request for meeting sent to Russell Boam (ward member) re flood resilience
136/23-24	Risk Assessment – review and agree general risk assessment and management doc
137/23-24	Public participation (2)
	Members of the public may raise matters for the parish council to consider at its next meeting, ask questions, address queries and give evidence to assist the parish council in undertaking its business.
138/23-24	Action log – review outstanding actions