

OSGATHORPE PARISH COUNCIL

28th December 2023

Dear Councillor

NOTICE OF MEETING – OSGATHORPE PARISH COUNCIL

I hereby give notice that the next meeting of the Parish Council will be held on Tuesday 9th January 2024, at 7.30pm in the Harley Hall, Church Lane, Osgathorpe.

All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend. Public participation is welcomed under agenda items 141/23-24 and 166/23-24.

Yours sincerely

Melanie Mitchell
Parish Clerk

140/23-24. Apologies.

To receive any apologies for absence

141/23-24. Public participation (1).

Members of the public may make representations in respect of business on this agenda, with the objective of assisting Councillors in their decision making.

142/23-24. Declarations of interest.

To receive any Declarations of Interest in accordance with the Code of Conduct.

143/23-24. Requests for Dispensation.

To receive any requests for dispensations in line with the Code of Conduct.

144/23-24. Police.

To receive a verbal update on police and crime in & around Osgathorpe.

145/23-24. Minutes of previous Parish Council Meeting.

To confirm the Minutes of the Parish Council Meeting held on 14th November 2023 are a true and accurate record of the meeting.

146/23-24. Neighbourhood Watch.

To receive a verbal update.

Financial Matters

147/23-24. Summary of Accounts.

To receive an update summary on the accounts to date.

148/23-24. Revisions to bank accounts.

Verbal update on progress with move to internet banking.

149/23-24. Cheques / Payments for approval.

- (a) Retrospective approval - Payment to Ian Stone £8.66 (Cheque no. 100851) for petrol for mowing of Orchard Close 'Play Area', Councillor training (Cllr Lowth) to LRALC Ltd - £50 (chq.100856), D Summers £56.22 (chq no.100852) for consumables – play area/cem 1/1/23 to 31/7/23, D Summers £66 (chq no.100855) for consumables – play area/cem 1/8/23 to 31/12/23.
- (b) Hire of Harley Hall on 9th January 2024- £25 (cheque no.100857). E. A Scotney
- (c) Clerk's salary (chq no. 100858) & HMRC (chq no. 100859) – total £800.
- (d) Transfer of funds from HSBC of £5000 to Unity Trust Bank (100860)

150/23-24. Draft Budget for financial year 2024/25.

To approve the draft budget for the Parish Council for the financial year 2024/25.

151/23-24. Draft Precept for financial year 2024/25.


To approve the draft precept for financial year 2024/25. [£13,590].

152/23-25. General Correspondence Received.

To receive an overview of any general correspondence that has been received.

153/23-24. Planning Applications.

To receive and comment on any new planning applications.

- (a) 23/01322/FUL - Land Adjacent To 29 Main Street Osgathorpe - [Change of use of land to garden land \(retrospective\) and erection of garden shed to rear of dwellinghouse](#) 

154/23-24. Planning Decisions.

To receive and note planning decisions from NWLDC.

155/23-24. Updates on current planning applications.

To receive a verbal update on current planning applications.

156/23-24. Cemetery.

To receive a verbal update on Osgathorpe Cemetery including recent interments.

157/23-24. Play Area

To receive a verbal update on the play area.

158/23-24. Highways & Footpaths

To receive a verbal update on all highway and footpath matters including roadworks, footpath works and any flooding issues.

159/23-24. Village Voice.

To receive a verbal update on the Village Voice.

160/23-24. UK-SPF Community Grant.

To receive a verbal update on the UK-SPF Community Grant including expenditure to date.

161/23-24. Harley Trust.

To receive a verbal update from Councillor Dodson, representative on behalf of Parish Council

162/23-24. Storey Arms.

To receive a verbal update on the Storey Arms.

163/23-24. Defibrillators.

- a) To receive any verbal updates on the parishes' defibrillators.
- b) To agree potential defib training dates.

164/23-24. Flood Risks

To receive a verbal update from the Parish Flood Warden.

165/23-24. Risk Assessments.

To review and approve:

- a) General risk assessment and management document
- b) Ride on mover risk assessment.

166/23-24. Public participation (2).

Members of the public may raise matters for the parish council to consider at its next meeting, ask questions, address queries and give evidence to assist the parish council in undertaking its business.

167/23-24. Action log.

Review outstanding actions.