

OSGATHORPE PARISH COUNCIL

10th September 2024

Dear Councillor

NOTICE OF MEETING – OSGATHORPE PARISH COUNCIL

I hereby give notice that the next meeting of the Parish Council will be held on Tuesday 17th September 2024, at 7.30pm in the Harley Hall, Church Lane, Osgathorpe.

All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to attend. Public participation is welcomed under agenda items 64 and 96.

Yours sincerely

Melanie Mitchell
Parish Clerk

63/24-25. Apologies.

To receive any apologies for absence

64/24-25. Public Participation (1).

Members of the public may make representations in respect of business on this agenda, with the objective of assisting Councillors in their decision making.

65/24-25. Declarations of Interest.

To receive any Declarations of Interest in accordance with the Code of Conduct.

66/24-25. Requests for Dispensation.

To receive any requests for dispensations in line with the Code of Conduct.

67/24-25. Minutes of Previous Parish Council Meeting.

To confirm the Minutes of the Parish Council Meeting held on Tuesday 9th July 2024 are a true and accurate record of the meeting.

Police, Crime & Licensing

68/24-25. Police.

Update on police and crime in & around Osgathorpe.

69/24-25. PCC Safety Fund.

To receive details regarding the Police and Crime Commissioner's Safety Fund.

70/24-25. Neighbourhood Watch.

To receive a verbal update.

Financial Matters

71/24-25. Financial Updates.

- a. Summary of accounts
- b. Overdue account(s)
- c. Agree bank mandate change – to change from four 'raisers' and two 'authorisers' to three 'raisers' and three 'authorisers'.

72/24-25. Cheques / Payments for Approval.

Retrospective approval:

- a. Clerk's salary & HMRC (August) – total £346.67 (BACS)
- b. Email creation x5 - £52.20 (BACS) Cuttlefish
- c. Internal transfer of funds to instant savings account - £1000

New payments:

- a. Hire of Harley Hall on 17th September - £25 (BACS) E. A Scotney
- b. Annual website renewal, domain renewal and emails - £582 (BACS) Cuttlefish
- c. Spring bulbs - £55 (plus P&P) (BACS) NWLDC
- d. Clerk's salary & HMRC (Sept) – total £346.67
- e. Purchase of storage racking for equipment purchased via the 2023 UKSPF grant. C£200
- f. Purchase of shrubs and compost to fill the planter kindly donated by CPC Civils. See item 85/24-25

Planning Matters.

73/24-25. Planning Applications.

To receive and comment on any planning applications submitted since the 9th July 2024 meeting.

74/24-25. Planning Decisions.

To receive and note planning decisions from NWLDC advised since the 9th July 2024 meeting.

75/24-25. Updates on Current Planning Applications & Other Planning Matters.

To receive a verbal update on outstanding planning applications not covered above:

Transport, Footpaths, Flooding.

76/24-25. Highways & Footpaths.

To receive verbal updates on all highway and footpath matters including roadworks and footpath works.

77/24-25. Flood Risks.

To receive a verbal update from the Parish Flood Warden.

78/24-25. Transport Surveys.

To receive and comment on the Local Transport Plan (LT4) Consultation and the National Highways and Transport (NHT) Public Representative Survey.

79/24-25. LCC Snow Warden Scheme.

To decide if the Parish Council would be interested in identifying a snow warden to work on behalf of LCC to carry out snow clearance in the village.

Parish Council Land and Street Furniture.

80/24-25. Cemetery.

To receive a verbal update on Osgathorpe Cemetery.

81/24-25. Play Area.

To receive a verbal update on the play area.

82/24-25. Defibrillators.

To receive verbal updates on the parishes' defibrillators.

83/24-25. Update of Inspections Carried Out on PC Land & Equipment.

To receive and note details of inspections carried out on PC land & equipment and note any matters arising.

84/24-25. Green Shoots Scheme.

To receive a verbal update on the NWLDC green shoots scheme, which match funds the purchase of bulbs.

85/24-25. Location of Wooden Planter.

To agree on the location of the wooden planter, donated by CPC Civils.

Other Matters.

86/24-25. Website & Email.

To receive a verbal update on adoption of .gov.uk email addresses for all Parish Councillors.

87/24-25. Village Voice.

To receive a verbal update on the Village Voice.

88/24-25. Official 'WhatsApp' Group.

To explore the idea of an 'Administrative WhatsApp' group to publicise events and news in the village, with restricted users who can 'post'.

89/24-25. UK-SPF Community Grants.

To receive a verbal update on the 2023/24 UK-SPF Community Grant including expenditure to date and to review further grant funding opportunities for the 2024/25 period.

91/24-25. Harley Trust.

To receive a verbal update from Councillor Dodson, representative on behalf of the Parish.

92/24-25. Storey Arms.

To receive a verbal update on the Storey Arms and agree any actions to be taken by the Parish Council. .

93/24-25. New Policies.

To adopt the following policies:

- a. Scheme of Delegation.
- b. Health & Safety Policy Statement.
- c. Disciplinary & Grievance.
- d. Safeguarding.

94/24-25. Gigabit Broadband.

To receive a verbal progress update.

95/24-25. Peggs Pear Wood Consultation.

To receive and comment on the National Forest Company consultation on the proposal for new woodland at Peggs Green.

96/24-25. Public Participation (2).

Members of the public may raise matters for the parish council to consider at its next meeting, ask questions, address queries and give evidence to assist the parish council in undertaking its business.

97/24-25. Action log.

Review outstanding actions.

Private Session – *As the following agenda item includes confidential information, it is likely to be considered with members of the public excluded from the meeting in accordance with The Public Bodies (Admissions to Meetings) Act 1960 and the Local Government Act 1972 sections 100 and 102 for the reason that the nature of the business of the Parish Council is of a confidential nature.*

98/24-25. Employment Contract Review.

To review the Parish Clerk's employment contract arrangements and agree to the suggested text deletion on section six.