

MINUTES OF OSGATHORPE PARISH COUNCIL MEETING HELD AT HARLEY HALL, OSGATHORPE AT 7.30PM TUESDAY 9th JULY 2024

Present:

Members:

Councillor S. Olsberg (Chair),
Councillors J. Elson (Vice Chair), A. Bate, A. Dodson, J. Lowth.

Officer: M. Mitchell (Parish Clerk/RFO)

Members of the Public:

There was one member of the public present.

37/24-25. Apologies.

All councillors were present at the meeting.

38/24-25. Public participation (1).

The member of public explained that he had inspected the defib unit. The pads need changing in October 2024 at an approximate cost of £120 per pair and the batteries will need changing in July 2025 at an approximate cost of £350.

39/24-25. Declarations of interest.

There were no declarations of interest.

40/24-25. Requests for Dispensation.

There were no applications for dispensations.

41/24-25. Minutes of previous Parish Council Meeting.

On the motion of Councillor Bate, seconded by Councillor Elson;

RESOLVED: that the minutes of the Parish Council Meeting on the 14th May 2024 be approved as a correct record and signed by the Chairman.

Police, Crime & Licensing.

42/24-25. Police.

The Clerk advised that the police had advised they were unable to attend the meeting and they had no issues to raise.

43/24-25. Neighbourhood Watch.

There were no updates regarding Neighbourhood Watch.

Financial Matters.

44/24-25. Financial updates.

- a. The Parish Clerk & RFO provided an update on the accounts to date:

Bank Reconciliation - Current Account Cash Flow	
Opening Balance	9,178.10
Add Receipts	6,972.49
Less Payments	4,426.74
Closing Balance	11,723.85
Account - Balance Sheet Equivalent	
Closing Balance - Current Account	11,723.85
Less	
UK-SPF Grant - Unexpended Balance	£163.48
General Reserves	-
Total Cash Balance	11,723.85

The funds include the general and play area financial provisions.

- b. The Parish Clerk explained that there was still an unpaid invoice for £675 from Cherish Funeral Directors which she had chased repeatedly. Councillor Olsberg had also been in contact with Cherish Funeral Directors but the amount remained unpaid.

It was agreed that legal advice be sought regarding the most appropriate for securing recovery of the money and that Councillors Olsberg and Bate meet with Cherish.

On the motion of Councillor Bate, seconded by Councillor Olsberg;

RESOLVED: to contact the LRALC supplied lawyer and also visit Cherish Funeral Directors to request payment of the outstanding invoice.

45/24-25. Cheques / Payments for approval.

On the motion of Councillor Olsberg, seconded by Councillor Elson;

RESOLVED: that the following retrospective and new payments be approved:

Retrospective payments:

- Clerk's salary & HMRC (May & June) – total £693.34 (BACS)
- Ian Stone – mowing of Orchard Close - £16.52 (BACS)
- Annual insurance for mower - £229.47 (BACS)
- Annual general & employer liability insurance - £387.14 (BACS)

New payments:

- Hire of Harley Hall on 9th July - £25 (BACS) E. A Scotney
- Wickstead annual playground inspection - £134.64
- S. Olsberg – purchase of swift boxes - £149.95
- Clerk's salary & HMRC (July) – total £346.67

Planning Matters.

46/24-25. Planning Applications.

Two planning applications were discussed during the meeting:

Application	Address	Detail	Outcome
24/00760/CLE	Stordon Grange Farm Ashby Road	Certificate of lawful development (existing) for the mixed use for agriculture and storage of modular building units, cabins and containers	No observations
24/00730/CLE	Elms Farm Stordon Lane	An Application for Lawful Development Certificate for an existing use or operation to determine whether a material start to development has been made in respect of Application Demolition of Existing Farm Buildings and Erection of 5 No. Dwellings (Outline - Access and Layout only) - 18/01928/OUT	No observations

On the motion of Councillor Bate, seconded by Councillor Lowth;

RESOLVED: that the applications from the Local Planning Authority are received and replies to consultations made as shown above.

47/24-25. Planning Decisions.

Planning decisions from NWLDC were received and noted by the Parish Council.

48/24-25. Updates on current planning applications & other planning matters.

Councillor Bate stated that there had been no updates on current planning applications and that an appeal decision on 22/01611/FUL – The Warren, 6 Chapel Lane - Erection of a custom-build dwelling, garage and associated works (Revised Resubmission of application 21/02030/FUL) – was still outstanding.

Transport, Footpaths & Flooding.

49/24-25. Highways & Footpaths

Councillor Dodson stated that himself and Councillor Olsberg had met with Simon Tivey to explore the possibility of a having a footpath adjacent to the B5324. None of the alternatives discussed were considered acceptable to the farmer.

50/24-25. Flood Risks

Councillor Bate advised that there had been no riparian issues since the last meeting and that Severn Trent had been carrying out some work in the village.

Parish Council Land & Street Furniture.

51/24-25. Cemetery.

The Parish Clerk provided a verbal update on Osgathorpe Cemetery explaining there had been no interments since the last meeting.

Councillor Bate commented that had visited the cemetery which was looking neat and tidy and added that it looked like the beech hedge had been trimmed this year. The hedge would benefit from a reduction in its height following the bird nesting season.

52/24-25. Play Area.

The Parish Clerk stated that Wickstead had carried out an inspection and had provided a list of recommended actions, all of which were very minor. The Parish Council also agreed that the playground sign did not need to be changed as per one of the recommendations from the Wickstead inspection – it is the only play area in Osgathorpe so does not need to have the address added to the sign.

53/24-25. Defibrillators.

The Parish Clerk explained that she had contacted Reuben Hall-McNair at EMAS to inquire if EMAS would consider supplying another defib unit in the village. Mr Hall-McNair explained that he had changed role but had passed the email onto another colleague who would hopefully be in contact shortly to advise.

54/24-25. Update of Inspections Carried out on PC Land & Equipment

Both Councillor Olsberg and Councillor Lowth had carried out separate visual inspections of the play area.

Other Matters.

55/24-25. Website & email.

The Parish Clerk provided an update, stating that her email address had now been moved over to a .gov.uk address and Cuttlefish had provided links for all Parish Councillors to move over to their new .gov.uk email addresses. Councillor Olsberg has tried to access link provided but has not been able to progress this. The Parish Clerk asked if all other Parish Councillors could try and access the link ASAP and advise her if they have had issues so she can liaise with Cuttlefish.

56/24-25. Village Voice.

Councillor Lowth confirmed all copies of the Village Voice had been delivered around the village. Councillor Bate advised that he had spoken to the editor who stated that he would be creating the next edition early August and will welcome contributions from the Parish Council and other sources.

57/24-25. UK-SPF Community Grant.

Councillor Bate stated that he had provided verbal feedback to NWLDC on the 2023/24 grant. Following discussion about a possible grant for the 2024/25 year it had been agreed with NWLDC that the Parish Council would most likely submit a grant application in August for improvements to the cemetery's access.

58/24-25. Harley Trust.

Councillor Dodson provided a brief verbal update.

59/24-25. Storey Arms.

There has been no further reported progress since the last Parish Council meeting.

60/24-25. Gigabit Broadband

Whilst there had been no further progress as such, Councillor Bate stated that he had received notification from LCC that Osgathorpe had been including in the next tranche of installation areas which was likely to be before the end of 2025.

61/24-25. Public participation (2).

No further questions were raised by members of the public.

62/23-24. Action log.

The Parish Clerk presented the outstanding actions on the action log, stating that she had added all suggestions raised by the Internal Auditor.

The meeting ended at 20:26hrs

Date of next meeting: 17th September 2024 at 7.30pm, Harley Hall Osgathorpe.

Signed by Chairman:

Date: