

OSGATHORPE PARISH COUNCIL

You are invited to the ANNUAL MEETING OF OSGATHORPE PARISH COUNCIL, which will be held on Tuesday 16th May 2023 at Harley Hall 7pm.

The meeting agenda is set out below for formal and general items. If there are any pertinent issues please advise prior to the meeting in order that amendments may be made.

ANNUAL MEETING AGENDA

1. Declaration of acceptance form for each appointed councillor
2. Voting in of Chair and Vice Chair
3. Review of draft year end accounts
 - a. Section 1 – Annual Governance Statement
 - b. Section 2 – Accounting Statements for 2021/22
4. Annual review of policies- update/renew/add to
Risk assessment- update/renew/add to
5. Review of Standing Orders and amend for new councillors

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Parish Council Meeting.

Osgathorpe Parish Council operates in line with the Good Councillors Guide. Councillors will adhere to the code of conduct as set out in the Standing Orders (Ref: Point 9 Interests and Conduct).

1. Apologies
2. Police Speaker
3. Neighbourhood Watch
4. Minutes of the previous meeting
5. Matters arising/Clerks progress report
 1. Update on Action log
 2. Update of policies and add any that are needed.
6. Financial Matters:
 1. Summary of Accounts and bank fees
 2. Change of bank account- update
 3. Internal audit update
 4. VAT claim back 126 form- update
 5. Cheques / payments
 - a) Hire of Harley Hall May and March £50- **(100829)**
 - b) LRALC membership £252.11 **(100825)**
 - c) Church Fundraising Group £125.00 **(100827)**
 - d) Osgathorpe Youth club £125.00 **(100828)**
 - e) Church Grant £500 **(100831)**
 - f) Derek Summers £350 General account (cemetery) **(100826)**
£125 Play account (Play area) **(100017)**
 - g) Clerks salary £569.57- Sep 22 to May 23 **(100832)**
 - h) HMRC £326.40 **(100833)**
7. Planning Matters
 1. Planning responses in progress:
23/00389/FUL Rosedale, Thringstone
 2. Planning responses received:
22/01901/FUL Chapel Lane- approved
23/00274/CLP 28 Main street approved
23/00274/CLP 28 Main Street approved
23/00299/FUL 69 Main Street approved
8. Correspondence
 1. Local resident Ian Stones- Royal mail issues

10th May 2023

9. Cemetery Maintenance
2 applications for interments in existing graves and 1 application to place a headstone on an existing grave.

1. Memorial and interment application for Mrs E James was approved outwith the meeting.
2. Memorial application for Mr M George was approved outwith the meeting.
3. Interment application for Mrs J Tugby was approved outwith the meeting.

10. Play Area

1. Wickstead annual inspection
2. Mower logs sheet
3. Derek Summers invoice
4. Sign entrance to play area

11. Highways and Footpaths

1. STW's Sewage Disposal Works on Snarrows Lane

12. Website & Village Voice

1. Village policies uploads onto webpage
2. Section for meetings/agendas and minutes to be added
3. Update of councillors

13. Osgathorpe Heritage Group

14. Other Village Items for Discussion

1. The Storey Arms (fixed item) and letter to NWLDC
2. Village events taking place
3. Leavers present for Cllr Mike Fairlamb
4. Clerk position available

15. Public participation (10 minutes)

1. HCT Update (fixed item)

16. Dates of next Meetings:

TBA

ALL MEMBERS OF THE PUBLIC ARE WELCOME